



Monkey Puzzle Ware

Weekly Newsletter

Edition: 18

Date: 01 June 2018

Zoolab

Monday, 25 June 2018 –
Lets meet the minibeasts
for toddlers and
preschoolers

Cake sales to raise funds for Ware Carnival costumes

Wednesday, 27 June
2018

Rebecca Ellen

Photography

Wednesday, 27 June
2018

Gruffalo Theatre - Hertford

Friday, 29 June 2018 –
Preschool room

BBQ & Preschool

Farewell

Saturday, 30 June 2018
12 noon onwards

Dear Parents

We are feeling very excited as our new forest school has been created and it looks all fun and nice along with our exclusive baby play area for our babies and beach themed sand pit. Please do take a peek into these lovely little zones at your very own nursery.






PARENTS CHALLENGE RESULTS FOR LAST WEEK
JUNE DISCOUNT WINNER – Lindsey Davis

Winner
Jacqui Clark

Monkey Puzzle Turns 2!



Dr On Board....

| | | |
|---|---|---|
|  |  |  |
| Dr Rachakonda Consultant Paediatrician | Dr Gali Dentist | Dr Burugapalli Gynaecologist |

Childhood Obesity!

If your child is very overweight, there's lots you can do to help them become a healthy weight as they grow.

As a parent, there's lots you can do to help your child become a healthier weight. Getting them to be more active and eat well is important. Here's practical advice to help you.

Read more about the <https://www.nhs.uk/live-well/healthy-weight/very-overweight-children-advice-for-parents/>

NHS

IMMUNISATION SCHEDULE FOR UNDER 2's

8 weeks

6-in-1 vaccine, given as a single jab containing vaccines to protect against six separate diseases: diphtheria; tetanus; whooping cough (pertussis); polio; Haemophilus influenzae type b, known as Hib, a bacterial infection that can cause severe pneumonia or meningitis in young children; and hepatitis B
Pneumococcal (PCV) vaccine
Rotavirus vaccine
MenB vaccine

12 weeks

6-in-1 vaccine, second dose
Rotavirus vaccine, second dose

16 weeks

6-in-1 vaccine, third dose
Pneumococcal (PCV) vaccine, second dose
MenB vaccine second dose

1 year

Hib/MenC vaccine, given as a single jab containing vaccines against meningitis C (first dose) and Hib (fourth dose)
Measles, mumps and rubella (MMR) vaccine, given as a single jab
Pneumococcal (PCV) vaccine, third dose
MenB vaccine, third dose

2 to 8 years (including children in reception class and school years 1 to 4)

3 years and 4 months

Measles, mumps and rubella (MMR) vaccine, second dose
4-in-1 pre-school booster, given as a single jab containing vaccines against: diphtheria, tetanus, whooping cough (pertussis) and polio

What's On babies...

This week...

This week in the baby room we have been encouraging lots of sharing with friends. We have been building train tracks together as this is something the children have been enjoying which also encourage sharing and turn taking. We have also enjoyed lots of water play and making cakes.



© Can Stock Photo

Our theme next week will be...

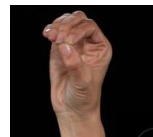
Minnie Beast

Next week the babies are looking at Minnie Beasts and will have a visit from Zoo Lab. Zoo Lab are going to be bringing different Minnie beast for the babies to look at. As well as this the babies will be making their own lady birds and will be hunting for pretend bugs in the sand.

Our song of the week will be...

Incy Wincy spider

Our baby sign of the week will be... Bug



What's On Toddlers...

This week...

This week in Toddlers we have enjoyed learning about baby role play as some of the toddler have younger siblings who have joined their family. We have loved feeding the dollies using bottles. We also enjoyed dressing the dollies and washing them. These were all activities that the toddlers had taken a real interest in and they all encourage speech and turn taking in groups.



Our theme next week will be...

Minnie Beasts

Next week the children are looking at Minnie Beasts. They will have a visit from Zoo Lab who will show the children lots of different Minnie Beasts. As well as this the children will be watering the plants and learning about where bugs might live as well as transporting water into different plant pots.

Our song of the week will be...
seven speckled frogs

Our book of the week...
Ten tiny tadpoles

Things you can do with me at home...

- Look for bugs in the garden or in the park
- Sing songs about bugs such as incy winsy spider or seven speckled frogs

What's On Preschool...

This week...

This week in Preschool we have been continuing our theme of Gardening. We have enjoyed watering the flowers in the garden which have encouraged lots of turn taking. We have also enjoyed tasting some lovely green fruit and vegetables which encouraged lots of speech and turn taking.



Our theme next week will be...

Minnie Beasts

Next week in pre school the children will have a visit from Zoo Lab who will show the children lots of different Minnie Beasts. As well as this pre school will be making a bug hotel, making a spiders web and a snail trail.

Our song of the week will be...

Incy Wincy Spider



Our book of the week...

The web on the jug

Things to do with me at home...

- Look for bugs in the garden or park
- Reading booking such as the hungry cataphile

Mel's Kitchen ...




Hello lovely parents,

I am Mel, and I enjoy making yummy scrumptious meals for your little cherubs... I hope you like my menu for next week, but if you do have some suggestions or receipes you would like to add do let me know 😊

| Week 3 | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------|--|--|---|--|---|
| Breakfast | Cereal + Toast Fruit selection <i>Gluten, Dairy</i> | Cereal + Toast Fruit selection <i>Gluten, Dairy</i> | Cereal + Toast Fruit selection <i>Gluten, Dairy</i> | Cereal + Toast Fruit selection <i>Gluten, Dairy</i> | Cereal + Toast Fruit selection <i>Gluten, Dairy</i> |
| AM Snack | Scotch Pancakes <i>Gluten, Dairy</i> | Bread Muffins + Better <i>Gluten, Dairy</i> | Cheese Straws + Salad <i>Gluten, Dairy</i> | Rice Cakes + Cheese Spread <i>Gluten, Dairy</i> | Vegetable Sticks + Dip <i>Gluten, Dairy</i> |
| Lunch | Lamb Tagine + Cous Cous Yoghurt <i>Gluten, Dairy</i> | Spaghetti Bolognese Chocolate + Beetroot Cake <i>Gluten, Dairy</i> | Sweet Potato + Vegetable Curry with Rice Yoghurt <i>Dairy</i> | Grilled Salmon + Noodles Melon Fingers <i>Gluten, Fish</i> | Cheese + Tomato Pizza with Salad Shortbread + Strawberries <i>Gluten, Dairy</i> |
| PM Snack | Fruit selection | Fruit selection | Fruit selection | Fruit selection | Fruit selection |
| Tea | Mixed Sandwiches + Salad Oat Cookies <i>Gluten, Dairy</i> | Beans on Toast Fruit Salad <i>Gluten, Dairy</i> | Ham + Mayo Wraps Carrot Cake <i>Gluten, Dairy</i> | Bagels with Cream Cheese + Salad Orange Sponge <i>Gluten, Dairy</i> | Tuna Parcels Yoghurt <i>Gluten, Dairy</i> |

NOTE: Children with special dietary needs are catered completely and all allergens are swapped. Dairy and gluten are swapped for non-dairy and non-gluten alternatives, including fruits such as bananas and strawberries. Room staff and Chef have full allergy list and is shared daily between the room and kitchen

Nursery Team Board...

| MANAGEMENT TEAM | |
|---|--|
|  | <p>Swati Naidu Manager Overall Nursery Incharge / Owner Designated Safeguarding Officer for any Safeguarding issues relating to children and Parent liasion</p> |
|  | <p>Lucy Eaton Assistant Manager Early Years Incharge to ensure Nursery Curriculum is followed to meet OFSTED requirements Fire Marshall</p> |
|  | <p>Sam Dye Deputy Manager Safeguarding In charge of Nursery Safeguarding along with Nursery Manager Deputy Fire Marshall Deputy Safeguarding Officer (In Swati Naidu's absence) First Aider</p> |
|  | <p>Amy Smith In charge of Nursery curriculum and supporting Nursery Manager and Assistant Manager in smooth deliverance of curriculum - EYFS Deputy Safeguarding officer (In Sam Dye's absence) First Aider</p> |
|  | <p>Becky Lee Third Incharge Assiting Deputy Managers First Aider</p> |

Baby Room Staff



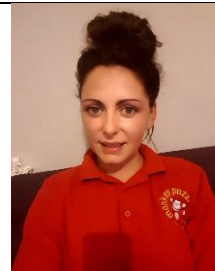
**Sam Dye
Room Leader
Level 3**



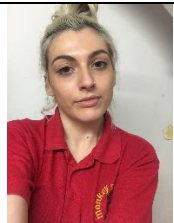
**Charli Leonard
Assistant Room Leader (Trainee)
Level 2**



**Ashley Rivet-Vitry
Room Practitioner
Level 3**



**Becky Lee
Room Practitioner
Level 3**



**Kristina D'adamo
Room Practitioner
Level 2 (Trainee Level 3)**



**Elaine Lee
Room Practitioner
Trainee**



**Stacey Cockman
Room Practitioner
Trainee**

Toddler Room Staff



Heather
Room Leader
Level 3



Helen Marwick
Assistant Room Leader
Level 6



Eloise Ambler
Room Practitioner
Level 2



James Upton
Room Practitioner
Level 2



Chloe Cockman
Room Practitioner
Trainee

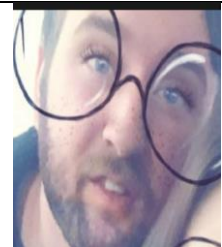
Preschool Room Staff



Claire Water
Room Leader
Level 3



Mary Hardy
Assistant Room Leader
Level 3



Lewis Hill
Assistant Room Leader
Level 2

Support Staff



Matthew Lee
Nursery Assistant



Emma Maslanka
Nursery Assistant
Level 6

Tina Pullen
Nursery Assistant
Level 3

Dora Lazarova
Nursery Assistant
Qualified Teacher

Marissa
Lunch Assistant
Unqualified

Parents Challenge....

We will be challenging our parents each week and there will be a 'winner', 'first runner up' and 'second runner up'. The winner will then qualify for our end of the month lucky dip and whoever gets picked in the lucky dip will get 10% off on their next invoice 😊

Please note for the challenge to be complete you MUST answer all questions and in case of a tie, the last question will be deciding factor. Best answer will also be published in next week's bulletin 😊

You can reply back to these questions by emailing to harsha@monkeypuzzleware.co.uk

| | |
|--|---|
| <p><u>This Weeks Quiz:</u></p> <p>What role does the nursery play when an adult is under the influence of alcohol?</p> <p>Procedure followed if unknown adult comes to collect the child?</p> <p>How has this policy helped you?</p> | <p><u>How are parents benefitted from last week's challenge?</u></p> <p><i>Within every business recruitment of staff is a long and time consuming process – it is good to see that Monkey Puzzle do have set procedure on recruiting new staff, to ensure that they get the best person for the job. It is also reassuring that staff have to be trained in interviewing beforehand to ensure that the right questions are asked to ensure that the competencies are met. It is also interesting from a parents point of view of what checks are carried out on staff before they are given employment at the nursery.</i></p> |
| <p><u>Answers to last week questions:</u></p> <p>1. What is the nursery procedure on Safer Recruitment?</p> <p>Job description Advertising Applications Shortlisting References Interviews Checks</p> <p>2. Name the training that a member of staff must undergo before they can be on the interview panel?</p> <p>Safer recruitment training (www.highspeedtraining.co.uk)</p> <p>3. Name one person who is in charge of the entire recruitment process?</p> <p>Lucy and Swati</p> | |

Attachment 1

ARRIVALS AND DEPARTURES POLICY

Arrivals and departures of children

It is Monkey Puzzle Day Nurseries' policy to give a warm welcome to each child on their arrival.

Parents are requested to pass the care of their child to their child's Key Worker. The staff member receiving the child immediately records his/her arrival in the daily attendance register. Any specific information provided by the parents should be recorded.

If the parent requests the child to be given medicine during the day the staff member must ensure that the medication procedure is followed.

If the child is not to be collected by the parent at the end of the session, an agreed procedure must be followed to identify the nominated adult. Photo identification and a password are also required where possible for the nominated adult.

No child should be handed over to anyone other than the known parent unless an agreement has been made at the time of arrival. If in doubt check the person's identity by ringing the child's parent or their emergency contact number.

The planned departure of the child should be anticipated by the key person in the group. All medicines should be recovered from the medicine box/fridge only when the parent has arrived and should be handed to him/her personally. The medication policy is to be followed here with regards to receiving a parental signature.

On departure, the daily attendance register must be immediately marked to show that the child has left the premises.

Adults arriving under the influence of alcohol or drugs

The nursery's prime focus is the care and safety of the children it cares for. All procedures are written with this in mind.

If an adult arrives to collect a child, whether this is the parent/carer or another designated adult (see above procedure), and they are deemed to be under the influence of alcohol or drugs, the senior member of management on duty will assess whether the child's safety and welfare may be impacted if released into this person's care.

The decision will be discussed with the adult and where required an additional named adult will be contacted to collect the child or this will be referred to the duty social care worker if this is not possible. During this time the child will be cared for by another member of staff so they are able to remain calm and engaged in play.

Where an adult is deemed unsuitable to drive due to suspected alcohol or drugs consumption, and may endanger themselves and others if they do, the nursery will intervene and endeavour to prevent this individual from getting back into the vehicle. The nursery reserves the right to also report such matters to the police and, in the case of any employees, reserves the right to take disciplinary action as may be appropriate.

Arrivals and departures of visitors

For arrivals and departures of visitors the appropriate records must be completed on entry and exit e.g. in the visitors book.

Daily Registration

Daily records of attendance will be kept at the nursery and the relevant forms MUST be used.

Official registers will be completed at the beginning of each session. These must be kept up to date at all times and children signed in or out. These records are vital to evidence when children were in each room. If children move rooms they must be signed out of one and into the other.

The same is true of staff. You MUST sign in and out of each room. This is also vital for evidence. If any allegation were made against a member of staff it is imperative that we have accurate records of where that member of staff was between certain times.